



AppHealthCare
 Appalachian District Health Department
www.AppHealthCare.com



Caring for our Community

June 3, 2024

Request for Bids Notice

Appalachian District Health Department dba AppHealthCare is issuing this request for bids for a cleaning contractor to provide services at the Ashe County Health Department, Alleghany County Health Department, Ashe County Environmental Health Office, and AppHealthCare Central Billing Office. At this time, we are accepting bids for services in all buildings, or the bidder may choose to bid to provide services in only Ashe or only Alleghany.

Requirements for bidders:

The selected cleaning contractor shall provide references and proof of insurance.

Bidders can submit a proposal for service execution of a minimum of one AppHealthCare location (listed below) and up to a maximum of three locations. If the selected contractor services multiple AppHealthCare locations, travel reimbursement at the current NC state rate will be provided.

The schedule for services needed is as follows:

(1) Alleghany County Health Department

157 Health Department Rd.

Sparta, NC 28675:

Clinic areas, including patient waiting room, shall be cleaned twice per week. The Business Office hallway and Environmental Health office, once per week.

(2) Ashe County Health Department

413 McConnell St.

Jefferson, NC 28640:

All areas shall be cleaned twice per week.

(3) Ashe County Environmental Office

AppHealthCare Central Billing Office

626 Ashe Central School Rd.

Jefferson, NC 28640:

All areas shall be cleaned once per week.

The required routine for each office shall be disclosed and broken down as to what is to be done weekly, monthly, bi-annually, and annually at each location. The agreement will be awarded on a fixed-price basis. The executed final agreement for the scope of work shall be for this project only and is not “open ended.”

BUSINESS OFFICE 157 Health Services Road PO Box 309 Sparta, NC 28675 336-372-5641 336-372-7793 Fax	ALLEGHANY CO. HEALTH CENTER 157 Health Services Road PO Box 309 Sparta, NC 28675 336-372-5641 336-372-7793 Fax	ASHE CO. HEALTH CENTER 413 McConnell Street PO Box 208 Jefferson, NC 28640 336-246-9449 336-246-8163 Fax	WATAUGA CO. HEALTH CENTER 126 Poplar Grove Connector PO Box 307 Boone, NC 28607 828-264-4995 828-264-4997 Fax
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All bids should be submitted to AppHealthCare by email and addressed to laurie.phillips@apphealth.com.

Timeline of work: It is expected that the work will begin the week of July 15, 2024.

Timeline of selection:

June 3, 2024 – AppHealthCare will post the request for proposals on their website (www.AppHealthCare.com) and send it to local newspapers. AppHealthCare will begin accepting proposals and questions at this time.

July 3, 2024 – All questions from contractors regarding bids are due. Questions can be sent to AppHealthCare via email: laurie.phillips@apphealth.com

July 8, 2024 – Proposals are due by close of business at 4:45 pm. These can be emailed to laurie.phillips@apphealth.com

July 15, 2024 – The selected bidder will be disclosed and the bidder will be contacted by close of business at 4:45 pm.

Contact information:

Please direct any questions about this bids proposal to:

Laurie Phillips, Executive Assistant
336-372-5641 ext. 3224
laurie.phillips@apphealth.com

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